

After Divisions and Committees met at 6:15 PM, Kent Presbytery met in regular session at 7:30 PM, on November 3 2009, at Trinity United Church, Wallaceburg, as per the Consent Docket approved on June 2, 2009. Chairperson Chuck Scott constituted the court, and a quorum was present throughout the meeting. Worship was led by the United Church in Action Committee.

#### ATTENDANCE

##### **MINISTRY PERSONNEL:**

Jim Brown, Lynn Brown, Wanda Burse, Mary Elford, Judith Fayter, Bruce Fraser, Annalee Kerr, Cheryl Kirk, Curtis Marwood, Pat Milliken, Ed Nicol, Meg Runhart, Heather Scott, Eric Skillings, Margaret Trapnell, Johanna VanderSpek, and Nancy Walker.

##### **LAY REPRESENTATIVES:**

Donna Alexander, Betty Lou Baker, Sharon Ball, Mae Bedford, Tom Brunt, Doug Cameron, Shirley Clark, Alice Dale, Bill Foster, Bonnie Harvey, Grace Harvey, Doreen Hewitson, Les Hogg, Lorna Lawrence, Elaine Leeson, John W. Leeson, Leslie Mancell, Dawn Marwood, Susan Matsuo, Barbara Robbins, Arlene Ruggles, Sandy Ryall, Diane Sansom, Susan Scaman, Chuck Scott, Joyce Sinasac, Linda Slegers, Pat Weaver, and Tracy Wygiera.

**REGRETS:** George Allan, Lynn Belbeck, Lloyd Brown, Bruce Cook, Cathy Larmond, Linda Maw, Bill Vanderveeken, Ross Williams, Mary Lou Crewe, Marjorie Jackson, Betty Krekewich, Evelyn Mayo, Richard Sanford, Lynda Van Leeuwen, Ton Wiltenburg.

**ABSENT:** Lilian Patey, Lorne Thrower, Elliot Arnold, Wayne Balmer, Eileen Hooker-Dolata, Margaret Mason, Carolyn McMahon, Thor Milton, Jennifer Richmond, Peter Scott, Marjorie Swayze.

**GUESTS & VISITORS:** Matthew Stevens, London Conference Office

**INTRODUCTIONS:** None

#### **WELCOME TO TRINITY UNITED CHURCH**

Grace Harvey, a Trinity lay delegate to Presbytery, welcomed Presbyters to Trinity United Church

#### SPIRITUAL PRACTICE

Annalee Kerr led the gathering through a short demonstration of Shibashi.

#### MINUTES

Motion Ed Nicol/Margaret Trapnell

That the minutes of the meeting of Kent Presbytery held on September 8, 2009 and September 27, 2009 be adopted as printed. **CARRIED**

Motion Ed Nicol/Eric Skillings

That the minutes of the meeting of Kent Presbytery held on October 6, 2009 be adopted as printed, with the following correction; on page 2009/2010-27. The name of Janice Clubb should be shown as a renewal and the name of Connie Rouse should be added to the new licensees. **CARRIED**

Motion Ed Nicol/Doreen Hewitson

That the minutes of the meetings of the Executive of Kent Presbytery held on September 17, 2009, October 6, 2009 and October 15, 2009 be received for information. **CARRIED**

#### BUSINESS ARISING FROM MINUTES

None

#### CORRESPONDENCE

Received

#	Received	Sent	Via	Sender	Topic	Deal With
088	09-10-15	09-10-14	Email	M. Stevens	Reconciliation Training & Resource Event	Kent Churches
089	09-10-16	09-10-16	Hand	Tilbury-Quinn	Copy of Sale agreement	Executive
090	09-10-16	09-10-16	Email	Lambton Pres.	Minutes	File
091	09-10-17	09-10-17	Email	Essex Pres.	Flu season thoughts	File
092	09-10-22	09-10-22	Email	C. Kirk	Questions re CRA Form 1213	Secretary
093	09-10-22	09-10-22	Email	Emmanuel College	Scheduling change	Yahoo Group
094	09-10-23	09-10-22	Email	G. Smith	Tilbury Manse	F&A plus C. Scott
095	09-10-23	09-10-22	Email	G. Smith	Tilbury Manse	F&A plus C. Scott
096	09-10-26	09-10-26	Email	B. Fraser	Questions re motion regarding Tilbury manse sale	Secretary
097	09-10-26	09-10-26	Email	M. Stevens	Growing Your Congregation event in Toronto	Yahoo Group

098	09-10-26	09-10-26	Email	M. Stevens	Call for Action re HIV/AIDS medication	Yahoo Group
099	09-10-26	09-10-26	Email	C. Scott	Photo of letter from Victoria Avenue re sanctuary	File
100	09-10-26	09-10-26	Email	P. Begarnie	Lambton Executive minutes	File
101	09-10-28	09-10-28	Email	Thamesville UC	Copy of letter to Rutherford UC	Pastoral relations
102	09-10-28	09-10-28	Email	G. Smith	Requested start date re #095	F&A
103	09-10-28	09-10-28	Email	M. Stevens	MOH After School Initiative	Yahoo group
104	09-10-28	09-10-28	Email	M. Stevens	Resources for Changing times	Yahoo group
105	09-10-29	09-10-29	Email	Highgate UC	Request to use manse sale funds	F&A
106	09-10-30	09-10-30	Email	M. Stevens	Gen. Sec. weekly letter	Yahoo Group
107	09-10-31	09-10-31	Email	B. Van Norman	Essex minutes	File
108	09-11-02	09-11-02	Email	Conf. Office	Youth/Young Adult event	Kent Churches
109	09-11-02	09-11-02	Email	Lisa Di Veto	Planned giving insert for Nov.	Kent Churches
110	09-11-03	09-11-03	Hand	W. Burse	Thank you for financial support Ministry of Supervision Event	File

## BUSINESS ARISING FROM CORRESPONDENCE

## Remits

Motion Ed Nicol/Tom Brunt

That Kent Presbytery concurs with Remit #1: Election of Lay Representatives to Presbytery. **CARRIED**

Motion Ed Nicol/Doreen Hewitson

That Kent Presbytery concurs with Remit #2: That the Basis of Union should be amended to reflect a consistent use of “appoint” and “elect”. **CARRIED**

**REPORTS FOR ACTION**Finance and Administration – Doug Cameron

Doug noted that there was a desire to clarify our policy regarding the use of funds from the sale of manses.

Motion: Barbara Robbins/Eric Skillings

That Presbytery agree to update the current policy dealing with Funds from the sale of manses to include the following descriptions of the contents of Proposals and Financial Plans

## Proposal

- A clear and complete description of the financial needs of the Pastoral Charge including amounts and timings.
- An expectation as to whether this financial situation is likely to be short term or longer. (more than 12 months)
- If a continuing financial need is anticipated, what plans does the Pastoral Charge have to address this shortfall within the next 6-12 months?
- And that further work be done by Presbytery to identify changes in the financial situation.

## Financial Plan

- Current financial statement showing YTD receipts / expenses, cash on hand and other special funds or financial resources available to the Congregation(s) and Pastoral Charge.
- Budget or plan for the current and/or following year.

**CARRIED**

Having now done so, the following motions were presented.

Motion Barbara Robbins/Judith Fayter

That Presbytery authorize the request from the Tilbury-Quinn Pastoral Charge to draw upon the principal and any accrued interest from the sale of their manse on a monthly basis to pay the housing allowance (\$1000/month) for a period of twelve months beginning August 1, 2009. This use of the principal will be considered an “unusual circumstance” as per the Presbytery policy dealing with Funds from the sale of manses. Any further request for use of the principal beyond this period will require a detailed Proposal and a Financial Plan by May 1, 2010, including the information listed below:

## Proposal

- A clear and complete description of the financial needs of the Pastoral Charge including amounts and timings.
- An expectation as to whether this financial situation is likely to be short term or longer. (more than 12 months)
- If a continuing financial shortfall is anticipated, what plans does the Pastoral Charge have to address this shortfall within the next 6-12 months?

## Financial Plan

- Current financial statement showing YTD receipts / expenses, cash on hand and other special funds or financial resources available to the Congregation(s) and Pastoral Charge.
- Budget or plan for the current and/or following year.

**CARRIED**

MOTION Eric Skillings/Bonnie Harvey

“That Presbytery authorize the request from Highgate United Church to draw \$10,000 from their manse sale investment (currently \$78,380.55) to meet their financial obligations to the Pastoral Charge.” **CARRIED**

MOTION Pat Weaver/Mae Bedford

That the proposed budget with a total of \$144,753.00 be approved as distributed. This budget will result in an increase from \$23.23 to \$28.32 per resident member for the 2010 assessment to each pastoral charge. **CARRIED**

**ORDER OF THE DAY**

Motion Eric Skillings/Mary Elford

That the Order of the Day be extended to 10:00 PM. **CARRIED**

NOMINATIONS - Margaret Trapnell

Motion Margaret Trapnell/Ed Nicol

That Kent Presbytery elect Judith Fayter as Chair-elect. **CARRIED**

EDUCATION & STUDENTS – Elaine Leeson

Motion Elaine Leeson/Annalee Kerr

That Arlene Ruggles be approved as a candidate for Diaconal Ministry.

**CARRIED**

Motion Elaine Leeson/Johanna VanderSpek

That Arlene Ruggles be granted funding from the Student Education Fund as per the policy of Kent Presbytery. **CARRIED**

PASTORAL RELATIONS – Barbara Robbins

## Wallaceburg-Trinity Pastoral Charge

Motion Bonnie Harvey/Heather Scott

That Kent Presbytery approve the Joint Needs Assessment document for the Wallaceburg – Trinity Pastoral Charge and declare a vacancy at Trinity United Church for a part-time (27 hours per week) Minister of Christian Development and Outreach (Ordained, Diaconal, Designated Lay Minister) effective November 3, 2009. **CARRIED**

Motion Jim Brown/Lorna Lawrence

That Kent Presbytery appoint Ms. Bonnie Harvey and the Rev. Heather Scott as Presbytery representatives to a Joint Search Committee for the Wallaceburg-Trinity Pastoral Charge. **CARRIED**

## Blenheim Pastoral Charge

Motion Heather Scott/Jim Brown

That Kent Presbytery appoint Mr. Ed Nicol as pastoral charge supervisor for the Blenheim Pastoral Charge effective November 1, 2009. **CARRIED**

**RESOURCE CENTRE MINUTE** – Susan Scaman

- 2010 calendars are now available
- The book, “Befriending Death” is now available.

**STAFF REPORTING TIME**Director of Camping and Youth Ministry - Nancy Walker

- Nancy updated the court on recent youth activities
- The camp is now closed for the season
- Applications for next year’s staff positions are being accepted

Chaplain to Clergy - Arlene Ruggles

- Arlene will be hosting a Christmas Social for Licensed Lay Worship Leaders on December 4.

**REPORTS FOR INFORMATION**United Church in Action – Meg Runhart

- The Peace Pole needs a new home as all charges have not yet hosted it.

Mary Elford

- Buy Nothing Day is November 28. See page 2 of the Newsletter

Communications - Doreen Hewitson

- **Please** have copy for the Newsletter to Doreen by no later than the Friday before the next meeting.

Drumming Circle - Lynn Brown

- The event listed for November 6 has been rescheduled to November 27.

**THEOLOGICAL REFLECTION - Arlene Ruggles**

- Arlene used the theme of Peace for her thoughts on the evening's proceedings.

**ADJOURNMENT**

The meeting was adjourned at 9:55 PM with benediction by Chuck Scott.

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Chuck Scott, Chairperson

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Ed Nicol, Secretary

**UPCOMING MEETINGS**

- Sun. Nov. 8 @ 2:30 PM – Covenanting Service for Rev. Lilian Patey at Quinn United Church
- Presbytery Executive November 19 @ 9:30 AM at St. Paul's UC
- Christmas Meeting of Kent Presbytery, Tuesday Dec. 1 @ St. Paul's UC